

**Parkside, Chart Way, Horsham,  
West Sussex RH12 1RL**

## **FORWARD PLAN**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 01 November 2016

### **What is a Key Decision?**

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
1.	<b>Medium Term Financial Strategy</b> Policy Development Advisory Group 25 October 2016 Member Seminar 10 November 2016	Cabinet  Council	24 Nov 2016  7 Dec 2016	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
2.	<b>Waste and Recycling Collection Review</b> Policy Development Advisory Group 29 September 2016 Policy Development Advisory Group 3 November 2016	Cabinet	24 Nov 2016	Part exempt	Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk  Cabinet Member for Waste, Recycling and Cleansing (Councillor Roy Cornell)
3.	<b>Rural Car Parking arrangements</b> Policy Development Advisory Group 5 October 2016	Cabinet	24 Nov 2016	Open	Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk  Cabinet Member for Local Economy (Councillor Gordon Lindsay)

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4.	<b>Green Waste Charge</b> Policy Development Advisory Group 3 November 2016	Cabinet	24 Nov 2016	Open	Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk  Cabinet Member for Waste, Recycling and Cleansing (Councillor Roy Cornell)
5.	<b>Revised Constitution - Report of the Constitution Review Group</b>	Council	7 Dec 2016	Open	Paul Cummins, Head of Legal & Democratic Services (Monitoring Officer) paul.cummins@horsham.gov.uk  Leader (Councillor Ray Dawe)
6.	<b>Response of the Council to the Local Government Boundary Commission Consultation on Warding Arrangements</b>	Council	7 Dec 2016	Open	Paul Cummins, Head of Legal & Democratic Services (Monitoring Officer) paul.cummins@horsham.gov.uk
7.	<b>Appointment of External Auditors - invitation from Public Sector Audit Appointments Limited for Horsham DC to become an opted in authority for the purposes of appointing external auditors</b>	Council	7 Dec 2016	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk

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8.	<b>Appointment of Contractor for the redevelopment of Broadbridge Heath leisure centre</b>  Policy Development Advisory Group 10 November 2016	Cabinet	15 Dec 2016	Part exempt	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk  Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chown)
9.	<b>Upgrade of Windows 7 to Windows 10</b> Policy Development Advisory Group 19 December 2016	Cabinet	26 Jan 2017	Part exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
10.	<b>Creation of a company for the development of temporary housing</b>  Policy Development Advisory Group 19 December 2016	Cabinet  Council	26 Jan 2017  15 Feb 2017	Open	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

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11.	<b>Allocation of a Budget for Purchase of Investment Property</b> Policy Development Advisory Group 19 December 2016	Cabinet  Council	26 Jan 2017  15 Feb 2017	Open	Brian Elliott, Property & Facilities Manager brian.elliott@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
12.	<b>Horsham Town Centre Vision</b> Policy Development Advisory Group 12 January 2017	Cabinet  Council	26 Jan 2017  15 Feb 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk  Leader (Councillor Ray Dawe)
13.	<b>Economic Development Strategy</b> Policy Development Advisory Group 5 October 2016	Cabinet	26 Jan 2017	Open	Clare Mangan, Economic Development Manager clare.mangan@horsham.gov.uk  Cabinet Member for Local Economy (Councillor Gordon Lindsay)

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14.	<p><b>Housing Strategy interim statement - a response to the July 2015 budget and the Housing and Planning Act 2016</b></p> <p>Policy Development Advisory Group 23 January 2017</p>	Cabinet	26 Jan 2017	Open	<p>Natalie Brahma-Pearl, Director of Community Services natalie.brahma-pearl@horsham.gov.uk</p> <p>Cabinet Member for Housing and Public Protection (Councillor Philip Circus)</p>
15.	<p><b>Review and update the Contaminated Land Strategy</b></p> <p>Policy Development Advisory Group 7 November 2016</p>	Cabinet	26 Jan 2017	Open	<p>John Batchelor, Environmental Health &amp; Licensing Manager john.batchelor@horsham.gov.uk</p> <p>Cabinet Member for Housing and Public Protection (Councillor Philip Circus)</p>
16.	<p><b>Consideration of business case for shared building control service with Crawley, Arun and Chichester councils</b></p> <p>Policy Development Advisory Group 12 January 2017</p>	Cabinet	26 Jan 2017	Open	<p>Steve Shorrocks, Building Control Manager stephen.shorrocks@horsham.gov.uk</p> <p>Cabinet Member for Planning and Development (Councillor Claire Vickers)</p>

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17.	<b>Consideration of full business cases for shared services (Human Resources, Legal and Audit)</b> Policy Development Advisory Group 19 December 2016	Cabinet	26 Jan 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
18.	<b>Budget 2017/18</b>	Cabinet  Council	26 Jan 2017  15 Feb 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
19.	<b>Draft Site Allocations Document</b> Policy Development Advisory Group 12 January 2017	Cabinet  Council	30 Mar 2017  26 Apr 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)